

TO: RHYTHM Music Boosters  
FROM: Student xYz  
RE: need topic  
DATE: January 7, 200X

Dear RHYTHM,

As a CHS musician, I/we have been given the rare honor to participate in XYZ events with the CHS Music Department. This will be an exciting time for us to learn and grow in my/our musicianship. The cost for this festival is \$xxxxx. I am able to contribute XXX portion of dollars, but am still in of \$XXXX.

I am involved in the CHS Music Dept. in many ways. I have assisted in several fund raising opportunities and look forward to participating in the future, but at this time, I am in need of said funds for payment of the CHS Select Ensemble Uniform.

We thank you for any support that you may be able to offer. With a RHYTHM scholarship I/we will be allowed to improve our musicianship and participation in music events.

Once again, thank you for any support that you kindly offer.

Sincerely,

\_\_\_\_\_  
XYZ

CHS Music Student  
Phone #